

FORM NO. GNL-1

[Pursuant to rule 12(2) of
the Companies (Registration Offices
and Fees) Rules, 2014]

**Form for filing an application
with Registrar of Companies**

Form Language ☐ English ☐ HINDI

Note - All* fields marked in * are to be mandatorily filled

1. * Category of applicant

2. * Name of office of the Registrar of Companies (RoC) to which application is being made

3.(a) Corporate identity number (CIN) or foreign company
registration number (FCRN) of the company or Form INC-1
reference number (Service request number (SRN) of Form INC-1)

(b) Global location number (GLN) of company

4. (a) Name of the company

(b) Address of the

registered office or of the
principal place of business in
India of the company

(c) e-mail ID of the company

5. Details of applicant (in case category is others)

(a) Name

(b) Address Line I

Line II

(c) City

(d) State

(e) ISO country code

(f) Country

(g) Pin code (h) e-mail ID

6. *Application filed for

Compounding of offences

☐ Extension of period of annual general meeting by three months☐ Extending the period of annual accounts*☐ Application for dormant status☐ Scheme of arrangement, amalgamation etc.☐ Normalising a dormant company☐ Others

*** Note: - Pursuant to second proviso to clause (41) of section 2 of the Companies Act, 2013, a company existing on the commencements of the Act has to align its financial year with clause (41) of section 2 within a period of 2 years from the date of commencement of the Act. Therefore, an application for extension of the period of annual accounts can be made only by companies already existing on the commencement of the Act upto a period of 2 years of such commencement and not afterwards.**

7. If others, then specify

8. *Details of application

9. In case of application for compounding of offences, provide the following details

(a) Whether application for compounding offence is filed in respect of

☐ Company ☐ Director ☐ Manager or secretary ☐ Other

(b) Number of person(s) for whom the application is being filed

(c) Details of person(s) for whom the application is being filed

(i) Category Director identification number (DIN) or income-tax permanent account number

(income-tax PAN) or passport number	
Name	

(ii)	Category		DIN or income-tax PAN or passport number	
Name				

(iii)	Category		DIN or income-tax PAN or passport number	
Name				

(iv)	Category		DIN or income-tax PAN or passport number	
Name				

(v)	Category		DIN or income-tax PAN or passport number	
Name				

(vi)	Category		DIN or income-tax PAN or passport number	
Name				

(vii)	Category		DIN or income-tax PAN or passport number	
Name				

(viii)	Category		DIN or income-tax PAN or passport number	
	Name			

(d) Whether application is being filed

☐ Suo-motu ☐ In pursuance to notice received from RoC or any other competent authority

(e) Notice number and date of notice

(f) Section for which application is being filed

(g) Brief particulars as to how the default has been made good

10. In case of application is made for extension of period of an AGM or annual accounts, mention financial (DD/MM/YYYY) year end date in respect of which the application is being filed

11.(a) Service request number of Form MGT- 14

(b) Date of passing special or ordinary resolution

(DD/MM/YYYY)

(c) Date of filing Form MGT-14

(DD/MM/YYYY)

12. Particulars of payment of stamp duty

Total number of stamp duty payment(s) for which details to be entered

State or Union territory in respect of which stamp duty is paid

Total amount of stamps or stamp paper (in Rs.)

Particulars of instrument(s) on which stamp duty is paid

Mode of payment of stamp duty

Name of vendor authorised to collect stamp duty or to sell stamp papers on behalf of the Government

Serial number of stamps or stamp paper

Registration number of vendor

Date of purchase of stamps or stamp paper

(DD/MM/YYYY)

Place of purchase of stamps or stamp paper

Attachments

List of attachments

1. Board resolution
2. Scheme of arrangement, amalgamation etc.
3. *Detailed application
4. Copy of notice received from RoC or any other competent authority
5. Optional attachment(s) - if any

Remove attachment

Verification

To the best of my knowledge and belief, the information given in this application and its attachments is correct and complete.

I have been authorised by the Board of directors' resolution number

dated

(DD/MM/YY)

to sign and submit this application.

☐ I am duly authorised to sign and submit this application.

To be digitally signed by

Managing Director or director or manager or secretary or CEO or CFO (in case of an Indian company or an authorised representative (in case of a foreign company)

Designation

DIN of the director or Managing Director; or

Income-tax PAN of the manager or authorised representative; or CEO or CFO or

Membership number of the secretary

For office use only:

eForm Service request number
(SRN)

e-Form filing date (DD/MM/YY)

Digital signature of the authorising officer

This e-Form is hereby approved

This e-Form is hereby rejected

Date of signing

(DD/MM/YYYY)

FORM NO. GNL-2

[Pursuant to the rule 12(2) of the Companies
(Registration Offices and Fees) Rules, 2014]

**Form for submission of documents with the
Registrar**

Form Language ☐ English ☐ HINDI